

DORSET LADIES' COUNTY GOLF ASSOCIATION

JOB DESCRIPTION

COUNTY CLUB DELEGATE

She must be a full member of the Dorset Ladies' County Golf Association.

RESPONSIBLE TO: To County and Club Committees and Members

OBJECTIVES: This is an important role and the key objective is to ensure effective two-way communications between EG, County and Club;
To represent her Club's views at the County Delegates meeting;
To be responsible for all correspondence at her Golf Club that comes from ENGLAND GOLF and her County;
To keep the Ladies Section informed of all County and ENGLAND GOLF matters.

AREAS OF RESPONSIBILITY

Key Tasks

1. Advise changes of Club Delegate to EG and the County to ensure continuity of communication.
2. Ensure that all correspondence from EG and County is dealt with in the appropriate manner at the Club.
3. To ensure that the club votes on all EG Resolutions and that there is a procedure in place at the club to enable this to be done.
4. Attend a minimum of 4 County Delegate Meetings per annum
5. Attend and represent views of her Club at the County Delegates meeting, AGM or EGM and vote on behalf of her Club, if necessary.
6. Report to the Ladies' Section on EG matters.
7. If required, attend and assist at EG and County events held at her Club or in the County
8. Promote the EG Trust.
9. Encourage members to participate in EG and County events.

QUALIFICATIONS

- The delegate should have experience in golf and be enthusiastic about promoting EG and the County.
- She should be able to relate to people and be prepared to help new members.
- She should be able to attend her club regularly to enable correspondence to be kept up to date.
- Should be IT literate and have email access.

SELECTION - Appointed by the Club

TERM OF OFFICE - Three-year minimum, maximum 5 years